COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
 Topic (one sentence description of the decision being sought) Who will take decision Give date or period within which decision is to be taken Directorate contact (include e-mail and telephone) 	 (5) Principal Groups/Organisations to be consulted before decision is made (6) Method of consultation (external only [if applicable]) 	 (7) Name of person(s) to whom representations can be made (e-mail/telephone) (8) When should they be made by (closing date) 	 (9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt? (11) Date first entered in Notice
KEY 19/23/24	(5) Events Safety Advisory Group	(7) Rebecca Dyer, Principal Community Development	(9) Cabinet report Events Policy and appendices
(1) Changes to Events Policy and Memorandum of Understanding to occupy DDC's land for events	(6) Not applicable.	Officer - rebecca.dyer@dover.gov.uk; 01304 872421	Memorandum of Understanding to occupy DDC's land
(2) Cabinet		(8) 30 September 2023	(10) Unrestricted
(3) 15 January 2024			(11) 1 September 2023
(4) Rebecca Dyer, Principal Community Development Officer - rebecca.dyer@dover.gov.uk; 01304 872421			

Brief Details of Item:

(Please provide information about the contents of this item and the reason for decision.)

Due to the fatality that occurred in Pencester Gardens in 2022, and the subsequent Coroner's Inquest into the incident, the Council's Events Policy and Memorandum of Understanding to occupy Dover District Council's (DDC) land has been updated and amended to address the recommendations made by the Coroner and issues identified as a result of the incident.

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

January 2024